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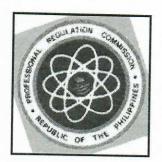
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Bids and Awards Committee

Republic of the Philippines

Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Facsimile: 310-0037 / email:prcbac2013@gmail.com



Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item#	Description	Delivered, Weeks/Months (TIMELINE)	
1.	 1.1. Pre-Printed Card 100% PVC (Polyvinylchloride) International Credit Card Standard (CR-80) Thickness: 0.76 mm Finishing: Laminated No. of Litho/PMS colors on front: 4 No. of Litho/PMS color on back: 1 1.2. Finished Card: Must be of good quality. The ID card must not easily break. The print and color of the ID card must not fade easily. The ID card plastic lamination must not easily disintegrate. 	During Contract Implementation	
	 1.3. Overt Security Features: Pre-Printed Serial card number (with tactile effect) Pre-printed Security Super Microprinting Pre-printed Name & signature of Issuing Official Cardholder's Photo Ghost Image of Photo 		
	 1.4 Covert Security Features: Invisible ink (UV) security printing across the card surface and over the cardholder's details 1.5 Additional Feature Space for signature of Professional 		
	 Black Psuedo-Magnetic Stripe with the PRC mailing address and Website address. 		



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2.	Number and cost of pre-printed card		
	Quantity: 1,300,000 pieces		

Total ABC: Php17,238,000.00

Customized PRC pre-printed ID Cards shall be delivered as provided in the schedule.

1st tranche - 325,000 pieces of PRC preprinted ID cards with consumables 30 calendar days from receipt of letter request for delivery;

2nd tranche - 325,000 pieces of PRC preprinted ID cards with consumables from receipt of letter request for delivery;

3rd tranche -325,000 pieces of PRC preprinted ID cards with consumables from receipt of letter request for delivery;

4th tranche - 325,000 pieces of PRC preprinted ID cards with consumables from receipt of letter request for delivery.

- 3.1 Rolls of Ribbon. Must be able to print
 1,300,000 pieces of PRC ID Cards (must be compatible with the card printing equipment).
 - Five (5) panel color ribbon
 - Testing of ribbon printing capacity will be conducted before during the post qualification stage.
 - 3.2 Cleaning kit must be sufficient to cover the printing of 1,300,000 pieces of ID cards (must be compatible with the card printing equipment).

able to print the quarterly requirement

able to clean the printing equipment quarterly

4. Free Use of IT Equipment and Accessories

Particulars	Number of Units
ID Card Printers	80
Scanners	80
Personal Computers with Operating System	80
Cables and Connectors	80

Current service provider, if declared to be the winning bidder, shall replace non-serviceable IT Equipment within seven (7) calendar days from notice by the procuring entity.

During Contract Implementation

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BIDDING DOCUMENT
SUPPLY AND DELIVERY OF PRC PRE-PRINTED ID CARDS AND CONSUMABLES
WITH FREE USE OF BRAND NEW IT EQUIPMENT FOR CY 2019



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5.	Distribution of IT Equipment	During Contract
	5.1. Regional/Offsite Offices - 76 sets	Implementation
	5.2. Back-up – 4 sets	
6.	Additional Technical Documents:	During the Bid
	6.1 Submission of Three (3) pieces of sample	Opening
	Pre-printed ID Cards (front and back).	
	6.2 Recent Certification of the results of test from the Department of Science and Technology (DOST) as to the thickness of the card such as: (100% PVC (PolyvinylChloride); International Credit Card Standard (CR-80); Thickness: 0.76 mm (during post-qualification)	During Post Qualification
7.	Additional Technical Parameters:	During Contract
	7.1 The Bidder shall ensure security in the delivery of the Pre-Printed ID cards from its local manufacturing plant to the Premises of PRC.	Implementation
8.	The BIDDER shall provide a backup unit in case of	During Contract
	breakdown of ID card printing equipment.	Implementation
	BIDDER shall provide the necessary parts,	
	maintenance and repair services, on all the equipment units included in this agreement "free	
	of charge" during the term of this agreement.	
9.	BIDDER shall assure PRC that the PVC card	During Contract
	materials to be used are genuine and of good	Implementation
	quality. The PRC pre-printed ID Cards shall be made of PVC materials in accordance with the	
	design and color specified by PRC. BIDDER shall	
	ensure the quality and consistency of the	
	prescribed security features of the PRC pre-printed	
10	ID Cards.	Duning Co. 1
10.	BIDDER shall ensure the quality of the PRC pre- printed ID Cards. PRC shall countercheck the	During Contract Implementation
	number of cards delivered and inspect them for	prementation
20.0	quality control.	
11.	BIDDER shall issue a Certification to PRC that it	During Contract
	shall purchase PRC designed pre-printed PVC Card	Implementation
	for PRC Professional ID Cards only for PRC's use. BIDDER shall likewise provide PRC with a	
	Certification from the supplier that it supplied	
	BIDDER with PRC designed ID cards in accordance	
	with quantity and specifications and that no extra	
	PRC ID cards have been printed for BIDDER's use.	
12.	BIDDER shall not disclose the security features of	During Contract
	the PRC pre-printed ID Cards to anyone except to	Implementation



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13.	BIDDER , with its conformity, shall provide the sufficient additional equipment and consumables without cost on the part of PRC in the printing of PRC pre-printed ID cards.	During Contract Implementation
14.	The pre-printed PVC cards purchased by BIDDER as consumable materials for printing shall not exceed the number ordered and required by PRC.	During Contract Implementation
15.	PRC shall be the owner of the design and security features of the PRC Professional ID Cards. The digital copy of the design used by BIDDER in the printing of pre-printed PRC Professional ID Cards shall be returned to PRC at the expiration of the Contract.	During Contract Implementation
16.	Any information gained by BIDDER or any of its employees is confidential in nature, and shall be absolutely treated as such by BIDDER and all of its employees.	During Contract Implementation
17.	BIDDER shall deliver to the PRC Procurement and Supply Division the pre-printed PRC Professional ID Cards in accordance with the timeframe provided in this Contract.	During Contract Implementation
18.	Acceptance of delivery of the PRC pre-printed ID Cards shall be evidenced by appropriate delivery receipts/invoices duly signed by the Supply and Property Division after proper inspection of the delivered PRC pre-printed ID Cards.	During Contract Implementation
19.	The rejected PRC pre-printed ID Cards due to errors attributable to BIDDER shall be borne by it in the amount equivalent to the cost of PRC pre-printed ID Cards.	During Contract Implementation
20.	Unless prevented by fortuitous event, failure of BIDDER to comply with the terms and conditions of this Contract, particularly the full delivery of the number of PRC pre-printed ID Cards required by PRC, PRC shall be authorized to deduct/retain, as liquidated damages, from any money due to BIDDER or collect from the performance security an amount equal to one-tenth (1/10) of one percent (1%) of the contract price of the undelivered PRC pre-printed ID Cards for every calendar day of delay in the delivery of the PRC pre-printed ID Cards, but not to exceed fifteen percent (15%) of the contract price of the delivered items.	During Contract Implementation



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In order to assure that manufacturing defects shall 21. **During Contract** be corrected by the Supplier, a warranty shall be Implementation required from the Supplier for a minimum period specified in the SCC. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least ten percent (10%) of every progress payment, or a special bank guarantee equivalent to at least ten percent (10%) of the Contract Price or other such amount if so specified in the SCC. The said amounts shall only be released after the lapse of the warranty period specified in the SCC; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met. PRC has the right to terminate this contract upon 22. **During Contract** constructive receipt of written notice and forfeit in Implementation its favor the performance security posted by BIDDER, without need of judicial action, should BIDDER fail to perform any of obligations/undertakings stipulated under Contract. Furthermore, any change in this Contract, except the contract price, shall not require prior approval of the surety and shall in no way annul, release or affect the liability of BIDDER. BIDDER warrants that it shall remain an entity 23. **During Contract** existing under and by virtue of Philippine laws, duly Implementation licensed, empowered or authorized thereto to import, furnish, supply and produce equipment, materials and supplies mentioned in this Agreement and that their delivery and use do not violate any provision of law, regulation or any indenture, contract or other undertaking to which BIDDER is a party. BIDDER warrants the quality and genuineness of all 24. **During Contract** supplies, materials and equipment used for the Implementation printing and supply of PRC Professional ID Cards under this Agreement. BIDDER warrants that all the rules on bidding have 25. **During Contract** been complied with; that all representations in the Implementation proposals and the documents submitted are complied with; that all deliveries shall be subject to

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testing; that all technical issues are resolved; that all representations are true and accurate; and that any information that may come to the knowledge of PRC that any of the provisions is not complied with shall be a basis for the termination of this contract by PRC without need of judicial action.



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26.	BIDDER shall be fully responsible for procuring and furnishing to the Bureau of Customs all permits, licenses and any other documents necessary for the importation to the Philippines of the equipment, supplies and materials, furnished under this Agreement.	During Contract Implementation
27.	BIDDER shall hold and save PRC free from liability of any nature for, or on account of, any copyrighted compositions, secret process, patented inventions, articles or appliances manufactured or used in the performance of this Agreement.	During Contract Implementation
28.	BIDDER warrants that its owner, or any of its officials, has not offered and will not offer any sum of money or non-financial favor to any member of the Bids and Awards (BAC) Committee, or any official or employee of the Commission, in return for a favorable consideration of the subject bid; and acknowledge and agree that such act of offer constitutes the criminal offense of bribery for which the owner of the company and the company shall be liable for sanctions under existing laws and outright disqualification of the company from bidding.	During the Bidding
29.	BIDDER shall provide manpower for the maintenance of the ID card printing equipment on a monthly basis. The Bidder shall also provide blank ID cards for the PRC Employees (minimum of 911 pcs. blank ID cards) and the Professional Regulatory Boards (minimum of 159 pcs. blank ID cards) without additional cost on the part of PRC or its Employees.	During Contract Implementation
30.	Bidder warrants that it shall be compliant with labor laws and standards in accordance with GPPB Circular No. 01-2008 under Section 3.3 Hence, the winning bidder shall include in its billing proof of remittance of payment which shall include, but not limited to photocopies of official receipt of payment to PhilHealth, PAG-IBIG, SSS and the like, as may be applicable.	During Contract Implementation

ACKNOWLEDGEMENT AND COMPLIANCE
WITH THE OF TERMS OF REFERENCE
FOR THE SUPPLY AND DELIVERY OF PRC PRE-PRINTED ID CARDS
AND CONSUMABLES WITH FREE USE OF BRAND NEW IT EQUIPMENT FOR CY 2019

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY

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